

Deposit split instructions

We, _____
Tenant names

were residents of _____
Sadler address

for the lease term ending _____.
lease ending date

We would like our security deposit refund/charges divided as follows:

Split instructions (e.g. divided evenly, 30% to X, pet deposit to Y)

Please send security deposit checks to:

Tenant #1 Printed Name

Forwarding address

Signature

Tenant #2 Printed Name

Forwarding address

Signature

Tenant #3 Printed Name

Forwarding address

Signature

Tenant #4 Printed Name

Forwarding address

Signature

We can also send refunds via electronic funds transfer (EFT) directly into a bank account. The EFT's can take up to three business days for the funds to be available. We need the following info for the bank account to set up an EFT: full name on bank account, bank account number, bank routing number, account type (checking or savings), address of account holder, and birthdate of account holder.