

Deposit split instructions

We, _____
Tenant names

were residents of _____
Sadler address

for the lease term ending _____.
lease ending date

We would like our security deposit charges divided as follows:

Split instructions (e.g. divided evenly, 30% to X, pet deposit to Y)

Please send security deposit checks to:

Tenant #1 Printed Name

Forwarding address

Signature

Tenant #2 Printed Name

Forwarding address

Signature

Tenant #3 Printed Name

Forwarding address

Signature

Tenant #4 Printed Name

Forwarding address

Signature

We can also process refunds via electronic funds transfer (EFT) directly into a bank account. The EFT's can take up to three business days for the funds to be available. We need the following bank info to set up an EFT:

Full name on bank account, Bank account number, Bank routing number, Account type (checking or savings)